



PROVISO AND IMPORTANT INFORMATION

PLEASE READ CAREFULLY

Name of Deceased _____ Date of Death _____

DEATH CERTIFICATES

SECURING A DOCTOR'S SIGNATURE ON A DEATH CERTIFICATE TAKES A MINIMUM OF 5 TO 10 BUSINESS DAYS TO COMPLETE. You will be notified immediately when death certificates are available for you to pick up at the funeral home. Please note that if you request the certified death certificates to be mailed to you, we will not be responsible if they are lost in the mail. It is very important that correct Vital Statistic information is given during the arrangement conference. TO ADD OR CORRECT INFORMATION ON THE DEATH CERTIFICATE WILL TAKE A MINIMUM OF 90 DAYS. Additional fees are involved if a death certificate is incorrect and an amendment is required. We will not be held responsible for errors on the death certificate if incorrect or inadequate information is given during the initial arrangement conference.

THE CREMATION PROCESS

A signed death certificate is required before the required permit for cremation is issued. The State of Texas has a 48 hour waiting period following death before cremation can be done unless the medical examiner will issue a cremation waiver, and there will be an additional \$20 fee from the medical examiner for such waiver. It is the policy of our funeral establishment not to perform a cremation without a cremation permit. Therefore, A CREMATION TAKES A MINIMUM OF 5 TO 10 BUSINESS DAYS TO COMPLETE.

RECEIPT OF CREMATED REMAINS

CREMATED REMAINS MUST BE PICKED UP BY THE NEXT OF KIN WITHIN 30 (THIRTY DAYS) following notification from a representative of our funeral home that the cremation has been performed and the cremated remains are in our possession. Due to limited storage space and liability involved, we have the right to dispose of cremated remains after 30 (thirty) day grace period. There is a \$200 disposal fee.

PERSONAL EFFECTS

Personal effects may have been transferred to our funeral home with your loved one. If we are in possession of any personal effects we will return them to you if you wish.

Please Initial: Property – Accepted: _____ Dispose: _____ None: _____

Date Signed: _____

X _____
(Signature of Next of Kin)

(Signature of Funeral Director)